

## HAZARDOUS MATERIALS INSPECTOR FIRE DEPARTMENT

Are you experienced in hazardous materials program implementation and skilled in conducting investigations and inspections? Do you want to represent a dynamic City that takes pride in serving the community? Then join our team and help ensure that Fremont remains a safe place to live and work!



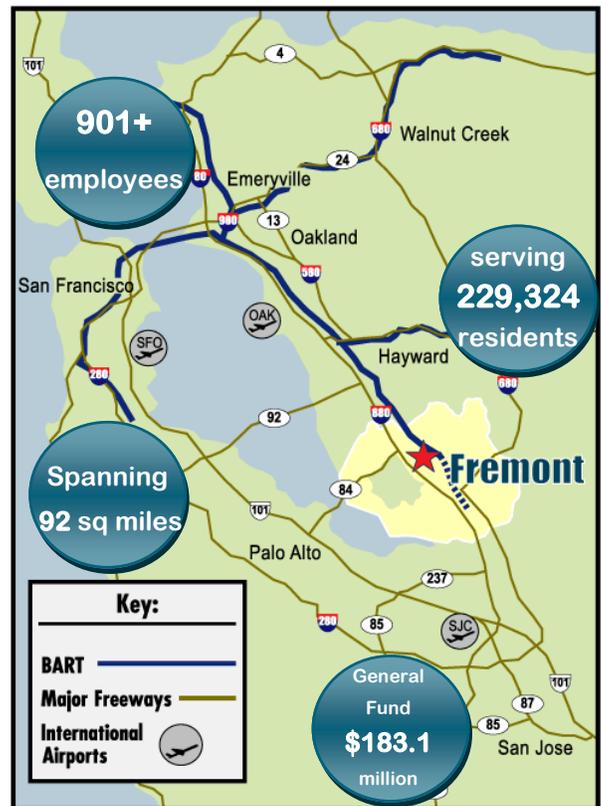
**First Review of Applications:  
12 Noon on February 22, 2017**

## ABOUT US

Fremont is a well-managed and innovative city, and has recently generated national attention by placing in Money Magazine's top 50 "Best Places to Live 2016" in the country, and ranking 4th on the "Most Family Friendly" list of California cities by Estatefy. Located in the heart of the Bay Area and Silicon Valley, Fremont prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, quality parks and nearby open space, and an incredibly diverse population of over 229,324 residents. As a full service city, Fremont employs over 901 regular employees and has a General Fund budget of \$183.1 million for the 2016-17 fiscal year.

Fremont is an employer that values its people, creativity, quality service, integrity, open communication, collaboration, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service.

[Think Fremont!](#)



## THE POSITION

As a member of City of Fremont's Fire Department, the Hazardous Materials Inspector performs administrative, inspection and technical tasks to assist in the administration and implementation and of the City's Unified Hazardous Material and Hazardous Waste Management Program (CUPA), and Fire Code/Fire Prevention Programs. The Hazardous Materials Inspector is vital to the mission of the Fire Prevention Division to ensure that over 1000 regulated facilities—in such diverse sectors as automotive, semiconductor, medical device, opto-electronic, alternative fuel and biotechnology research, development and manufacturing—remain safe places to work.

## EXAMPLES OF DUTIES

- Conduct compliance inspections in businesses and industrial facilities that generate hazardous waste, use aboveground or underground storage tanks or handle hazardous substances reportable under federal, state and local statutes.
- Respond to inquiries concerning City's hazardous materials storage, handling, use and disposal requirements, procedures and fees to inquiring parties.
- Interpret and apply laws, rules, regulations, and codes related to hazardous materials/hazardous waste handling, storage, management and disposal.
- Review Hazardous Materials and Hazardous Waste Management Plans for completeness.
- Process permit applications and issue storage permits.
- Assist in the development and maintenance of an electronic data and information management system for the hazardous material section.
- Prepare notices of plan deficiencies.
- Review submitted closure plans for completeness and coordinates site cleanup with other agencies and monitors closure activities.

- Prepare notices of violations and monitor violations for timely correction.
- Re-inspect violations upon notice of correction.
- Serve as a technical information resource concerning hazardous materials and hazardous waste properties and handling techniques.
- May participate in the development review process.
- May conduct training sessions on hazardous materials and hazardous waste, or related topics.
- May represent the city as a technical expert in court.
- Participate in the maintenance of an automated information system related to hazardous materials sites in the city.
- Perform related duties as required by the Fire Marshal/CUPA coordinator.



## CANDIDATE PROFILE

The successful candidate will have any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for satisfactory job performance. A typical way to obtain the required knowledge, skills and abilities would be as follows.

- A Bachelor of Science degree from an accredited college or university in chemistry, biochemistry, environmental engineering, industrial hygiene, toxicology or a related field and one year of experience in the handling, use and storage of hazardous materials and/or hazardous wastes; OR
- Certification in Hazardous Materials Management plus additional courses in related fields and two years of experience in handling, use and storage of hazardous materials and/or hazardous wastes; OR
- 30 semester units in chemistry, biochemistry, environmental engineering, industrial hygiene, toxicology or a related field and two years of experience in handling, use and storage of hazardous materials and/or wastes.

### Licenses/Certifications:

A forty-hour OSHA certification is desirable. ICC or SFM certification in California Fire Code is desirable.

Possession of a current ICC California UST Inspector certification is required within 180 days from date of hire. Successful completion of CalEPA Above Ground Storage Tank Inspector training program is required within 180 days from date of hire. Possession of a valid Class C California driver's license is required.



## Tentative Schedule

First Review of Applications:

- 12 Noon on February 22, 2017

Oral Board Interviews: Week of March 6

Departmental Interviews: Week of March 13

## COMPENSATION & BENEFITS

The Hazardous Materials Inspector annual salary is 83,845—\$101,910, depending on qualifications. Current benefit features include:

CalPERS Retirement Benefit\*

- Classic Employees - 2.0% @ 60 benefit, 3 year final average compensation.
- New Employees - 2.0% @ 62 benefit, 3 year final average compensation.
- Required PERS contributions vary by plan. All required contributions are tax deferred.
- Cafeteria Benefits Plan for employees/dependents includes up to \$1,951 monthly to purchase medical, dental and vision plans; child care and medical expenses can be paid for with pre-tax dollars.

A complete benefits summary can be found at [www.Fremont.gov](http://www.Fremont.gov) or by using this link: [Benefits Summary](#)

This is a City of Fremont Employee Association (CFEA) represented position with a probationary period of twelve (12) months.

\*Refer to CalPERS web site for complete definitions of Classic and New employees: [www.calpers.ca.gov](http://www.calpers.ca.gov)

## HOW TO JOIN OUR TEAM

To be considered for this position, apply online by submitting a completed City application, resume and cover letter through our online application system: [City Jobs](#)

The process may include individual and/or panel interviews, background investigation, fingerprint check, medical evaluation, and other related components. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

## REASONABLE ACCOMMODATION

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities.

Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660.

***The City of Fremont is an Equal Opportunity Employer.***

## HUMAN RESOURCES DEPARTMENT

City of Fremont

3300 Capitol Avenue, Building B

Fremont, CA 94538

Phone: (510) 494-4660



## HAZARDOUS MATERIALS INSPECTOR - SUPPLEMENTAL QUESTIONNAIRE

### GENERAL INFORMATION:

The completion of this supplemental questionnaire is required for your application to be considered for the Hazardous Materials Inspector position, and is an integral part of the examination process.

This supplemental questionnaire will be used to assess your experience as it relates to the position. Your responses will be evaluated and will assist in determining which applicants receive further consideration in the examination process.

**Your responses must be verifiable with the information on your application.**

### DIRECTIONS:

When you apply online you will be asked to respond to the following questions:

1. Please indicate your level of education. College coursework must be in one or more of the following disciplines (meeting the CUPA educational requirements set forth in CCR 27—Sec 15260): biology, microbiology, chemistry, chemical engineering, physics, physical science, environmental science, geology, soil science, environmental health, environmental engineering, sanitary engineering, toxicology, industrial hygiene, hazardous materials management, fire science or fire technology.
  - At least a Bachelor's degree in one or more of the disciplines listed above.
  - At least 30 semester units in one or more of the disciplines listed above.
  - Certification in Hazardous Materials Management plus additional courses in one or more of the disciplines listed above.
  
2. How many years of experience do you have in the handling, use and storage of hazardous materials and/or hazardous wastes?
  - None
  - Less than 1 year
  - 1 year to less than 2 years
  - 2 years to less than 3 years
  - 3 years to less than 4 years
  - 4 years or more
  
3. How many years of professional experience do you have enforcing, specifically, California's unified program elements (CUPA) and fire and life safety statutes?
  - None
  - Less than 1 year
  - 1 year to less than 2 years
  - 2 years to less than 3 years
  - 3 years to less than 4 years
  - 4 years or more